

**Property Improvement Request  
Heather Hills**

Wm. Goldsmith Company  
PO Box 1827  
Greenville, SC 29602

**Complete the following and submit two (2) copies  
to the address above or to an Architectural Review Committee member.**

Homeowners Name: \_\_\_\_\_ Date: \_\_\_\_\_

Property Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

1. Briefly describe the improvement you are requesting:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Name of person or company who will actually perform the work on this improvement:

\_\_\_\_\_

3. On a copy of your survey, indicate the location (distance to property, setback and build lines) and dimensions of the proposed improvement.

4. Describe the building materials to be used (e.g. brick, wood, siding, roofing, etc.). For landscaping, describe the type of plants, especially trees (be sure to show location on survey copy):

\_\_\_\_\_  
\_\_\_\_\_

5. Please include any materials (photos, sales literature, catalogs, etc.) that may assist the committee in reviewing your request.

Estimated project state date: \_\_\_\_\_

Estimated completion date: \_\_\_\_\_

-----  
**\*\*PLEASE DO NOT WRITE BELOW THIS LINE\*\***

Approved: \_\_\_\_\_ Date: \_\_\_\_\_

Rejected: \_\_\_\_\_ Date: \_\_\_\_\_

Reviewed by: \_\_\_\_\_ (Signature of ARC  
Member(s))

Comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_